

For HAS use only:

Application No.		Date Received		Received By	
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Registration Type	<input type="checkbox"/> ECAS	<input type="checkbox"/> EQM	<input type="checkbox"/> Halal
Application Type	<input type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Extension <input type="checkbox"/> Reduction

1. Requirements For Registration

Documents Required for Halal Application

<input type="checkbox"/> Valid Industry/Trade License	<input type="checkbox"/> Controlled Copy of relevant QMS/HACCP Manual
<input type="checkbox"/> Factory License	<input type="checkbox"/> Brief Description of Manufacturing Process
<input type="checkbox"/> Certificate of Registration	<input type="checkbox"/> Plant Equipment Lay-out
<input type="checkbox"/> Declaration of Conformity by the Applicant on the Product(s) for Registration using the Applicant's Official Letterhead	<input type="checkbox"/> Vicinity Map of the Factory
<input type="checkbox"/> Product composition & Ingredients concentration report issued by the manufacturer	<input type="checkbox"/> Quality Plan showing how to comply with Specific Standard
<input type="checkbox"/> Test Report from recognized Testing Laboratory	<input type="checkbox"/> Evidence of Approval from other Conformity Assessment Bodies (If approved)
<input type="checkbox"/> Certification Fees	<input type="checkbox"/> Artwork of the labels, logos as required by Specific Standard

Note: Other requirements maybe required by HAS if deemed necessary to ascertain compliance to the applicable standards prior to product registration.

2. Organization Details

2.1 Applicant Details

Company Name			
Office Address			
Location		Pin code	
State		Country	
Website Url			

2.2 Management Representative

Contact Person		Designation	
Mobile No.		Fax No.	
Telephone		E-mail	

2.3 Details of Manufacturer of Product(s) for Certification (Use Separate Paper if necessary)			
Factory License No.		Validity	
Name of Manufacturer			
Unit owned by			
Site Address			
State		Country	
2.4 Technical Representative from Manufacturing Unit			
Contact Person		Designation	
Mobile No		Fax No	
Telephone		E-mail	

3. Product & Process Details (Use separate paper if necessary)			
Technical Regulation			
Standard Specifications No/ Applicable			
No of Production Lines			
Product Category			
Brand Name			
No of products to be certified		No of Products excluded from certification	
Reason for exclusion of Products			
Are there any subcontracted processes including packaging?	Yes	No	
If Yes, specify the details			
Is the Processing/Manufacturing unit, HACCP/FSMS/GMP certified	Yes	No	
If Yes, specify the details			
Does the site handles traded goods?	Yes	No	If Yes, provide the list as a separate annexure
No of Shifts		Shift Timings	
Non-Operational Days/Months			
No of Employees in Production & Packaging Lines (including contract employees)			
If any site specific clearance is required?	Yes	No	If Yes, specify the details
Prepare separate sheet for product details or contact customer care for the format contactus@halal-asia.com			

4. Agreement For Provision Of Certification Service

- 4.1 The applicant hereby confirms that the information provided in this application form is true and correct.
- 4.2 The applicant acknowledges that it has received and agrees to abide by the following contractual documents:
 - 4.2.1 Compliance of the Product at all times to the GSO National Standards and/or to the UAE adopted International Standard & Regional Requirements
 - 4.2.2 Compliance Requirements stated in the relevant Technical Guidelines/Regulations/laws and Management System Requirements.
 - 4.2.3 The Applicant hereby undertakes to support the certification procedure, provide any information related to this Application as requested by the HAS, and allow HAS authorized personnel to carry out the audit of the factory.
- 4.3 If the product is no longer in the market, please inform HAS immediately in order to withdraw registration.
- 4.4 This application is not considered as a proof/evidence that the product is complying with the applicable regulation/laws and it gives authority to HAS to verify compliance to the National or internationally approved standards and the requirements of the applicable regulations/laws.
- 4.5 After reviewing and approving the contents of this signed application and the attachments, a Certificate of Conformity is issued.
- 4.6 Renewal of the Certificate of Conformity should be done at least one month before the end of validity of the Certificate of Conformity.
- 4.7 This application is valid for six (6) months from date the application was made. Application shall expire if no assessment is conducted or if the requirements for product registration were not completed.
- 4.8 Fees paid are non-refundable.
- 4.9 This document including the documents submitted as part of this application will be kept confidential by HAS but might be disclosed as per the requirement of the scheme/law/regulation or upon prior approval/consent from the applicant.
- 4.10 HAS can decline to accept an application or maintain a contract for certification from a client when fundamental or demonstrated reasons exist, such as the client participating in illegal activities, having a history of repeated non-compliances with certification/product requirements, or similar client-related issues.
- 4.11 The applicant agrees to report to HAS all perceived risk to impartiality in all its certification activities and to allow HAS to conduct all certification activities in an impartial and non-discriminatory manner.
- 4.12 Complaints, appeals, disputes or suggestions relevant to this application shall be reported to HAS in writing to follow the HAS internal procedure.
- 4.13 The applicant agrees to keep all complaints related to the products stated in this application and shall make it available to HAS when requested.
- 4.14 The applicant agrees to inform HAS of any use of outsourced processes that will affect the conformity of the product to the requirements of HAS.
- 4.15 The applicant shall inform HAS of any changes made to the product and/or its components which may make the product differ in design/performance/type from the products declared in this application.

Sign _____
Name _____
Designation _____
Company Name _____
Date _____

Company's Official Stamp

Submit the completed application form to:

Conformity Assessment Department
Halal Asia Services LLP

#68B I Floor, Part I, 2nd Main Road, 3rd Cross Street, VGP Seaview, Palavakkam, ECR, Chennai – 600 041.

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www.halal-asia.com